BAAS – Organizational Leadership
Student Success Plan (Grade of X)

Students who are unable to successfully complete all competencies mapped to a course, upon approval of their instructor have the option to receive a mark of "X" (incomplete) in the course in which they are maintaining satisfactory progress toward course completion.

Student Name _____ _____ _____ CWID _____
Last First MI

Date requested _____ Initial Course Term _____ Instructor_____

Course Prefix _____ Number _____ Section _____ Semester Credit Hours _____

Course Title _____

Action Plan – You must complete the following requirements, with an 80% or better, before or during the first week of the next term.

_____

_____

Student has _____ competencies left to complete. Specific steps necessary for the student to complete the remaining competencies:

1. You must be registered in the course until you have satisfied all of the requirements to successfully complete the course.
2. You agree to complete the remaining requirements for this course before or during the first week of the subsequent term.
3. You understand that failure to re-register for the course during the next term AND complete the requirements as indicated above, your grade of X will be replaced with an F and (at the discretion of the instructor) you may be required to repeat the requirements in any and all of the competencies in the course.
4. You also understand that an ORGL advising hold will be placed on your account that may prevent further registration until all incomplete courses are satisfactorily completed.

Students who are utilizing financial aid must check with the Financial Aid Office at www.fao.web@tamuc.edu to determine individual implications of receiving a grade of an "X" or "F" for a course.

Students who are utilizing veteran benefits must check with Veteran Services at veteransservices@tamuc.edu to determine individual implications of receiving grades of "X" or "F" for a course.

Contract requested by: _____ Date: _____
Student Signature

Contract agreed to by: _____ Date: _____
Instructor Signature

Contract approved by: _____ Date: _____
Department Head Signature

To appeal a grade, please see University Procedure Student Appeal of Instructor Evaluation 13.99.99.R0.05